Set-Up & Operate Your Digital Display

Power Loss Indicator
In the event of a power loss, the display will go dark, yet will hold in memory the Number of Days, Date and Time. When power is restored, there will be an LED indicator on the upper left and the complete display will be red. The display will resume normal operations – though, time shifted back by the amount of time power was off. To verify (and reset) the time of day, remove power loss indicator, and return the display back to green, follow procedures in Set the “Actual Time” of Day.

*Counter Indicator On Hold
To freeze or pause the number of count days, press the remote “Hold” red button. There will be an LED indicator on the lower right, and the count will hold or freeze. To resume function, press remote “Hold” button. LED indicator will turn off.

STEP 1 Connect Remote Control to the Digital Display
Your remote control has the capability to connect to five different digital displays.
- Press and hold the remote “Connect” button (also labeled “1-5”) for approximately 3 seconds.
- The display(s) will flash the frequency number across all digits.
- Press the same number on the remote control of the display you want to connect.
- The display will flash that number in segment 4, four times and resume normal operation (other displays will also return to normal operation).

STEP 2 Verify Count-Up Function
Your Digi-Day® display has the ability to count-up OR count-down.
- Press remote “Up/Down” button once to verify the correct mode. In display segment 1, the horizontal bar is to be at the top for “Count-Up” mode, or at the bottom for “Count-Down” mode.
- To change the Up/Down mode, press remote “Up/Down” button.
- After verifying, press remote green Enter button.

STEP 3 Set the Number of Count Days
- Press remote “Count Days” button. First segment number will flash.
- Press remote’s numbered buttons to enter desired number of days. As each number is entered, the next segment will flash.
- After entering numbers, press the green Enter button.
Example: 357 days – Press “Count Days” button. Enter numbers 0-3-5-7 for number of count days. Press the green Enter button.
Note: the leading zero(s) will not appear during operation.

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**STEP 4**  
Set Count Day to Change and Be Green

- Press remote “Green Day” button. First segment number will flash.
- Press remote's numbered buttons to enter desired number Count Day to turn green (and subsequent numbers will always be green). As each number is entered, the next segment will flash.
- After entering numbers, press the green Enter button.

Example: 10 days – Press “Green Day” button. Enter 0-0-1-0 for number of Count Day to change to green. Press the green Enter button.

Note: the leading zero will not appear during operation. Count Day(s) less than this number will red.

In this Example, Count Day 1 thru 9 will display in red. On Count Day 10 and beyond the display will be in green.

**STEP 5**  
Set the “Actual Time” of Day

- Press remote “Actual Time” button. Colon dots appear and first segment number will flash. Display operates on 12-hour clock.
- Press remote “Actual Time” button again to select AM and PM - bottom center LED indicator is green for AM and red for PM.
- Press remote’s numbered buttons to enter desired time. As each number is entered, the next segment will flash. After entering time, press the green Enter button.

Example: 9:15 AM time – press “Actual Time” button to turn LED indicator at the bottom center to be green, then enter numbers 0-9-1-5 for actual time of day. Press the green Enter button.

Note: the leading zero will not appear during operation. During operation, when it is PM, the bottom center LED indicator will be red.

**STEP 6**  
Set the Time for Number of Count Days to Change

- Press remote “Count Time” button. Top colon dot appears and first segment number will flash. Display operates on 12-hour clock.
- Press remote “Count Time” button again to select AM and PM – bottom center LED indicator is green for AM and red for PM.
- Press remote’s numbered buttons to enter desired time. As each number is entered, the next segment will flash. After entering time, press the green Enter button.

Example: 11:59 PM time – press “Count Time” button to turn LED indicator at the bottom center to be red, then enter numbers 1-1-5-9 for time for number of count days to change. Press the green Enter button.

**STEP 7** Set Actual Date

- Press remote “Actual Date” (Calendar symbol) button. Year will appear and first segment will flash.
- Press remote’s numbered buttons to enter desired year. As each number is entered, the next segment will flash. After entering year, press the green Enter button. Actual month and day-date will appear with bottom colon dot, and first segment number will flash.
- Press remote’s numbered buttons to enter desired month and date. As each number is entered, the next segment will flash. After entering the month and date, on the remote, press the green Enter button.

Example: November 14, 2017 date. Press “Actual Date” button. Enter numbers 2-0-1-7, press green Enter button, enter numbers 1-1-1-4, press green Enter button.

**STEP 8** Display Formats

**TO DISPLAY:**

- **NUMBER OF COUNT DAYS ONLY** – Press remote “Days” button. This displays only the Count Days
- **DATE ONLY** – Press remote “Date” button. This displays only the Month. Day.
- **CLOCK ONLY** – Press remote “Clock” button. This displays only the Actual Time.
- **ALL** – Press remote “All” button. This displays Number of Count Days, Date (month.day), and Actual Time in sequence each for 10 seconds.

**STEP 9** Counting Open Work Week Days

To only count actual work days when workplace is open, i.e. open 5 days and closed 2 days (such weekend days).

Digi-Day®3 can count number of open days and halt the count for number of closed days.

Determine the date for FIRST open work day after closed days – example: If only counting work days Monday through Friday (and not count Saturday and Sunday) the date for Monday would be the FIRST work date.*

The FIRST work date must be current or future date – do not enter a date that has passed (or the display’s work days count will not calculate properly). If using future date, OFF days will continue to calculate until that date occurs. Recommend best to set the work week days on the actual FIRST work date to avoid counting issues.

- Press remote “Work Days” button. Year will appear and first segment will flash.
- Press remote’s numbered button to enter desired year. As each number is entered, the next segment will flash. After entering year, press remote’s green Enter button. Month and day-date will appear with the bottom colon dot, and first segment number will flash.

This is to enter the FIRST date of the work week days. Press remote’s numbered buttons to enter desired month and date. As each number is entered, the next segment will flash. After entering the month and date, press the remote green Enter button. Single digit will appear.

This is the number of work days for the display to count. Press remote’s numbered button, choice of 1 through 7. Afterwards the number will flash. Press the remote green Enter button. This sets the specific number of work days to count per week. days to count per week.

Example: November 18, 2017 is the first day of the 5-day work – for only counting the work days. Press “Work Days” button. Enter number 1-1-1-8, press the green Enter button, enter number 5, press green Enter button.

Note: Safe days counter doesn’t account for holidays or adjust time for daylight savings time. Please update the display when the holiday and time change occurs.

*Another example: If counting work days Wednesday through Friday (not counting Saturday through Tuesday) – work 3 days, closed 4 days - Wednesday would be the FIRST work date.